

Social Science Journal
University of Rajshahi
Guidelines for the Contributors-2019

FORMAT OF THE ARTICLE:

1. Quality and Color of Paper	70gm/80gm, White
2. Paper Size	A4 (210×297mm or 8.27×11.69 inch)
3. Margin	Top, Bottom, Left & Right:1"
4. Line Spacing	Double
5. Font Style	Times New Roman /SutonnyMJ
6. Font Size	Times New Roman-12/ Sutonny MJ 14
7. Size of Table, Figure, Chart etc.	Portrait : Height 6.5", Wide 4.5"
8. Volume of the Article	Landscape : Height 4.5", Wide 6.5" Maximum 20 Pages

ABSTRACT OF A SCIENTIFIC PAPER

Abstract typically serve the following main goals:

- help readers decide if they should read an entire article;
- help readers and researchers remember key findings on a topic;
- help readers understand a text by acting as a pre-reading outline of key points;
- index articles for quick recovery and cross-referencing; and
- allow supervisors to review technical work without becoming bogged down in details.

IN ABSTRACTING A PAPER

1. The author may use the title and subtitle of paper to introduce his reader with the key parts of paper.
2. The author use the introduction, main theme, methods, findings and conclusion in abstracting his paper.
3. The author give a summary of the main topic/problem/point of his paper.
4. The author may provide an organization/outline of his paper following the summary of main topic.

MORE SPECIFICALLY

1. The abstract must provide a concise statement of the main point and the problem that prompt the research to be addressed.
2. The abstract introduces the reader with the summary of selection or rationate of conducting the research topic.
3. It must summarize the methods for data collection and data processing adopted.
4. It introduces the key findings of research.
5. It finalizes with a summary of conclusions and (if needed) key recommendations.
6. The desirable word limit is 200-250.

INDENTATION

It will be necessary in case of quotation of more than 3 typed lines

NOTES AND REFERENCES

'Notes' and 'References' should be placed at the end of the article respectively. Notes should be numbered consecutively. Bangla references should be given separately before English references.

CITATION IN TEXT

Last name with year of publication and page number in bracket [e.g. Chowdhury(1998:12), Jabbar & Sobhan (2007:10) Karim *et al.* (2001:3), or (Islam 1992) when applicable]

IN-TEXT CITATION

Islam (1998:V:I-2) reported that

According to one study (Karim 1998:V:I-2)

Some studies assert (e.g., Islam 1992, 2001; Rahman 1999; Rajshahi 2001) that

Families with no telephone service have difficulty accessing social services for which they are qualified (Sarkar 1998).

or Islam (1998: 1-2) or (Islam 1998: 1-2) or (Islam, Khan and Rahman 1998: 1-2) or (Adnan 2000; Islam 2004;

Karim and Osada 2005) or (Karim, *et al.*, 2005)

SINGLE-AUTHOR BOOK

Alvarez, A.

1970 *The Savage God: A Study of Suicide*. New York: Random House.

MULTIPLE REFERENCES OF SINGLE-AUTHOR

Alvarez, A.

1970 *The Savage God: A Study of Suicide*. New York: Random House.

1971a *The Mountain Attack*. New Jersey: Academic Press.

1971b *Battle for Peace*. Illinois: Dorsey Press.

BOOK WITH MORE THAN ONE AUTHOR

Natarajan, R. and R. Chaturvedi

1983 *Geology of the Indian Ocean*. Hartford, CT: University of Hartford Press.

Hesen, J., K. Carpenter, H. Moriber, and A. Milsop
1983 *Computers in the Business World*. Hartford, CT: Capital Press.

EDITION OTHER THAN FIRST

Creech, P.J.
1975 *Radiology and Technology of the Absurd*, 3rd ed. Boston: Houghton-Mifflin.

EDITED VOLUME

Stanton, D. C. (ed.)
1987 *The Female Autograph: Theory and Practice of Autobiography*. Chicago: University of Chicago Press.

ARTICLE OR SIGNED CHAPTER IN AN EDITED VOLUME

Pepin, R. E.
1998 Uses of Time in the Political Novels of Joseph Conrad. In C. W. Darling, Jr., J. Shields, and V. B. Villa (eds.), *Chronological Looping in Political Novels* (pp. 99-135). Hartford: Capital Press.

BOOK WITHOUT AUTHOR OR EDITOR LISTED

Webster's New Collegiate Dictionary
1961 Springfield, MA: G. and C. Merriam.

MULTI-VOLUME WORK

To refer to a single volume, include only the relevant date and volume number;
to refer to another volume in the work, create another entry.

Nadeau, B. M. (ed.)
1994 *Studies in the History of Cutlery*, Vol. 4. Lincoln: University of Nebraska Press.

MULTI-AUTHOR ARTICLE IN A MULTI-AUTHOR VOLUME

Pepin, R.E., C.W. Darling, and V. Villa
1997 Poe and the French Symbolists. In P. Wursthorn, Jr., J. Darling, and J. Brother (eds.), *The Era of Decadence* (pp. 110-145). Hartford, CT: Woodland Press.

SECONDARY RESOURCES

To use material that is quoted or paraphrased elsewhere when you do not use the original resource, your reference will include the source of your language (or idea)

Affleck, M., Allen, R., and DeLoatch, K. (eds.)
1997 Whatever happened to the humanities? *Studies in Byzantine Intrigue*, 77:235-278.

In your text, you would quote or paraphrase the idea the Affleck has quoted or used, as follows:

As Villa trenchantly points out, "Perhaps the conflict seems so strong because the stakes are so low" (as cited in Affleck, Allen, and DeLoatch 1997).

UNPUBLISHED DISSERTATION OR THESIS

Darling, C. W.
1976 "Community and Institutional Responses to the Wetland Management in Bangladesh", unpublished PhD Dissertation. Rajshahi: Institute of Environmental Science, University of Rajshahi.

BASIC JOURNALS OR PERIODICALS

Ali, K.
1997 "Talk Radio; Talk Net", *Social Science Journal*, 3:62-83.

NEWSPAPER ARTICLES

Poirot, C.
1998 "HIV Prevention Pill Goes Beyond Morning After", *The Hartford Courant*, 6-9, March 17.

If the author's name is not available, begin the reference with the Newspaper in the author position.

The Bangladesh Observer
1989 "New Exam for Doctor of Future", *The Bangladesh Observer*, 8-10, March 15.

GOVERNMENT DOCUMENTS

Bangladesh Bureau of Statistics
1982 *Bangladesh Population Census 2001*. Dhaka: Bangladesh Bureau of Statistics.

WEB MATERIAL

Bryant, P.
1999 *Biodiversity and Conservation*. Retrieved October 4, 1999. URL:
darwin.bio.uci.edu/~sustain/bio65/Titlepage.htm

ARTICLE IN AN ELECTRONIC JOURNAL (E-JOURNAL)

Fine, M., and Kurdek, L. A.
1993 Reflections on Determining Authorship Credit and Authorship Order on Faculty-Student Collaborations. *American Psychologist*, 48, 1141-1147. Retrieved on June 7, 1999.
URL: <http://www.apa.org/journals/amp/kurdek.html>

Benton Foundation

1998 *Ties in the Information Age* [Electronic version]. Retrieved June 27, 2001.

URL: <http://www.benton.org/Library/Low-Income/two.html>