

Session – 17a
Orientation Workshop for the Fresh Faculty Members

Oral Communication in Conferences and Seminars



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Institutional Quality Assurance Cell
 University of Rajshahi
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2. Write It Out

- ☐ Start on a Word Doc file or simply write on a paper (2nd writing)
- ☐ Storyboard or script the entire presentation to give you an idea of how the information presented will flow, and how viewers will see it in sequence
- ☐ English is not our native language. Even if it was you should write the script

Why you need to give a good talk

- ☐ There's no point doing good work if others don't know about it or can't understand what you did
- ☐ First impressions matter!
- ☐ Good practice for a teaching career! Good practice for any career!
- ☐ Helps you sort out what you've done, and understand it better yourself
- ☐ Satisfaction !!

3. Highlight What's Most Important

- ☐ A presentation covers the most crucial pieces only
- ☐ If you have a bigger study you do not need to say it all
- ☐ You need to know how much to present
- ☐ Same presentation.... 5 min.....10 min...25 min

1. Know Your Stuff

- ☐ Your presentation isn't about your slides alone
- ☐ It's about the message you want to get across
- ☐ Before preparing the ppt think how you are going to present, what are the key factors you are going to focus and what conclusion you are going to draw. Write it down in one page
- ☐ You can start making slides with figures
- ☐ It's a must as you learn how to give a good presentation PPT
- ☐ Some people are natural. But with practice you can overtake him

4. Know Your Audience

- ☐ How you talk to a room full of medical professionals should be different from the way you address a room full of young entrepreneurs
- ☐ Everything, in fact, is different. Your topic selection, the language you use, the examples you give to illustrate points
- ☐ The little bits of humor included should be tailored specifically with your target audience in mind
- ☐ Even your presentation title may have to be tailored to present to a particular audience group

5. Rehearse !

- ❑ Most important point. Practice makes you perfect (almost !)
- ❑ It's never too early to get used to the rhythm of your presentation and take note of points you want to emphasize
- ❑ While saying it out loud, you'll start to develop a "feel" for the material
- ❑ You'll notice that some things work well, while others don't and might need to be worked around

How to begin !

- Addressing the session
- 1st Slide, the most important one
- Make good impression
- Try to say something different in the beginning
- You can start with a story even before you show the title slide
- There are so many ways you can start your presentation
- For example....

6. Rewrite After You Rehearse

- ❑ As you're rehearsing your presentation, you're bound to stumble over sections that don't quite flow naturally
- ❑ Instead of reworking your delivery, it might be time to consider the content and rewriting the areas that served as stumbling blocks
- ❑ The most important part of creating a great presentation is the writing stage. The second most important stage is *rewriting*.



7. Share With a Friend

- ❑ If the stakes are high for your presentation, it's never too early to get feedback from those that you trust

8. Practice With a Timer

9. Q and A session

Act smart. You know the best.

Denotation of Mutations in Lamin A/C gene responsible for Dilated Cardiomyopathy (DCM) patients from Bangladesh

Presenter

Md. Asif Iqbal
Roll No:
1610461124
Reg. No:
1610461124
Session: 2015-
2016



Supervisor

Dr Md Abu Reza
Professor
Genetic Engineering and
Biotechnology



Molecular Biology and Protein Science Lab
Department of Genetic Engineering & Biotechnology
University of Rajshahi
Bangladesh



Improvement of seed germination rate and agronomic traits in maize using plasma technology



Professor Md Abu Reza, PhD



Molecular Biology &
Protein Science Laboratory
1000 G. Carter, Rajshahi & Dhaka, Bangladesh
University of Rajshahi, Rajshahi, Bangladesh



Annual Botanical Conference- 2021
31 March, 2022
Department of Botany, University of Rajshahi



Plasma in Nature



Plasma in the sun



Plasma in thunderbolts

Prepare your talk based on the scenario

- ☐ Understand the level of audience
- ☐ You will have different levels of audience
- ☐ Bring all your audience to a level
- ☐ Introduce the title of your presentation first

Establishment of HIV-1 resistance in CD4⁺ T cells by genome editing using zinc-finger nucleases

Do not just read the slide

DNA Sequencing and Bioinformatics

- PCR products, A total **63 samples** (with LMNA 6-7 & 8-10 primer) were sent to **National Institute of Biotechnology (NIB)** for high quality sequencing
- Using the sequence data **Multiple Sequence Alignment** was carried out through **Clustal Omega & DNAMAN** software



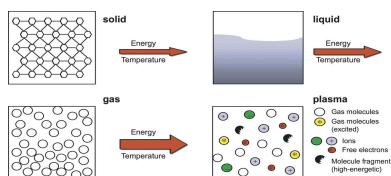
National Institute of Biotechnology

What is Plasma ?

➤ Plasma is known as the fourth state of matter

- Matter **changes its state** when energy is supplied to it
- It is ionized and **goes into** energy-rich **plasma state**. Plasma can be artificially generated by heating or subjecting a neutral gas to a strong electromagnetic field

➤ The term 'Plasma' was the first described by an American chemist named Irving Langmuir (Nobel laureate) in 1927



Microphone positioning

- ☐ Very very important!
- ☐ Stationary VS moving presentation
- ☐ You can practice

Microphone

- ☐ Stationary stand up talking
- ☐ Walking while talking will ease you
- ☐ Move your hands
- ☐ Raise your eyebrow
- ☐ Ups and down in your voice

Conclusion

- ☐ Use an effective and strong closing
 - Your audience is likely to remember your last words
- ☐ Use a conclusion slide to:
 - Summarize the main points of your presentation
 - Suggest future avenues of research

Things to do while talking

- ☐ Get excited while talking...
- ☐ Your excitement will be induced among the audience
- ☐ Create Wao !!!
- ☐ Think you are a canvasser who sells his product by only attractive talking

Important !

- ☐ **Make at least two backup copy of your presentation**
- ☐ **Check your pen drive whether it opens properly or not**
- ☐ **Consider the compatibility of your power point**

Looking VS staring

- ☐ Glance at the audience don't look
- ☐ Make brief eye contact
- ☐ If you find a good listener target him/her
- ☐ But too much concentration to individual audience will make you loose focus
- ☐ No individual
- ☐ You may focus on a fan or couple of fans

Thank You