

# Introduction

*About*

*Public Procurement  
Emphasizing on E-GP*

**Presenter:**

***Mostak Ahmad***

***Executive Engineer,***

***Office of the Superintending Engineer,  
LGED, Rajshahi Region***

***Phone: 01712222775***

# Overview of Public Procurement

**Procurement means:**

the purchasing or hiring or acquisition of Goods through purchasing and hiring;

the execution of Works; and

performance of Services

**By any contractual means**

**\* Public Procurement means procurement using public funds**

# Background of Public Procurement

UPTO 2003

The constitution had no direct provision on public procurement.

No legal framework.

The public procurement procedures and practices have evolved over the years from the days of British and subsequently Pakistani rule.

CGFR issued in 1929 under British rule outlines general principles for government contracts to follow.

leaving it to the departments to frame detailed rules and procedures for their procurements.



# Background of Public Procurement

UPTO 2003

In 1951, Procurement Procedures were slightly amended;

Since independence in 1971, the public procurement practices have been influenced by the WB, the ADB, and other donors since the bulk of public procurement is externally funded.

Some departments, autonomous bodies, and public authorities have drafted their own set of procedures or a manual, and

The rest follow the PWD code i.e Form No. 2911 for Works and Form No. 2908 for Goods Procurement.

# Background of Public Procurement

## Public Procurement System Joint Collaboration



In 1999, WB and ADB conducted joint review of the country portfolio performance and prepared an action plan for government on public procurement



# Background of Public Procurement

## CPAR Findings & Recommendations (Y2002)



### Findings

- ☐ **Absence of Legal Framework**
- ☐ **Bureaucratic Procedure**
- ☐ **Lack of Competent Staff**
- ☐ **Poor Quality Bidding Document**
- ☐ **Ineffective Contract Administration**



### Recommendations

- **Establish Policy Unit**
- **Carry out Reforms**
- **Improve Proc. Capacity**

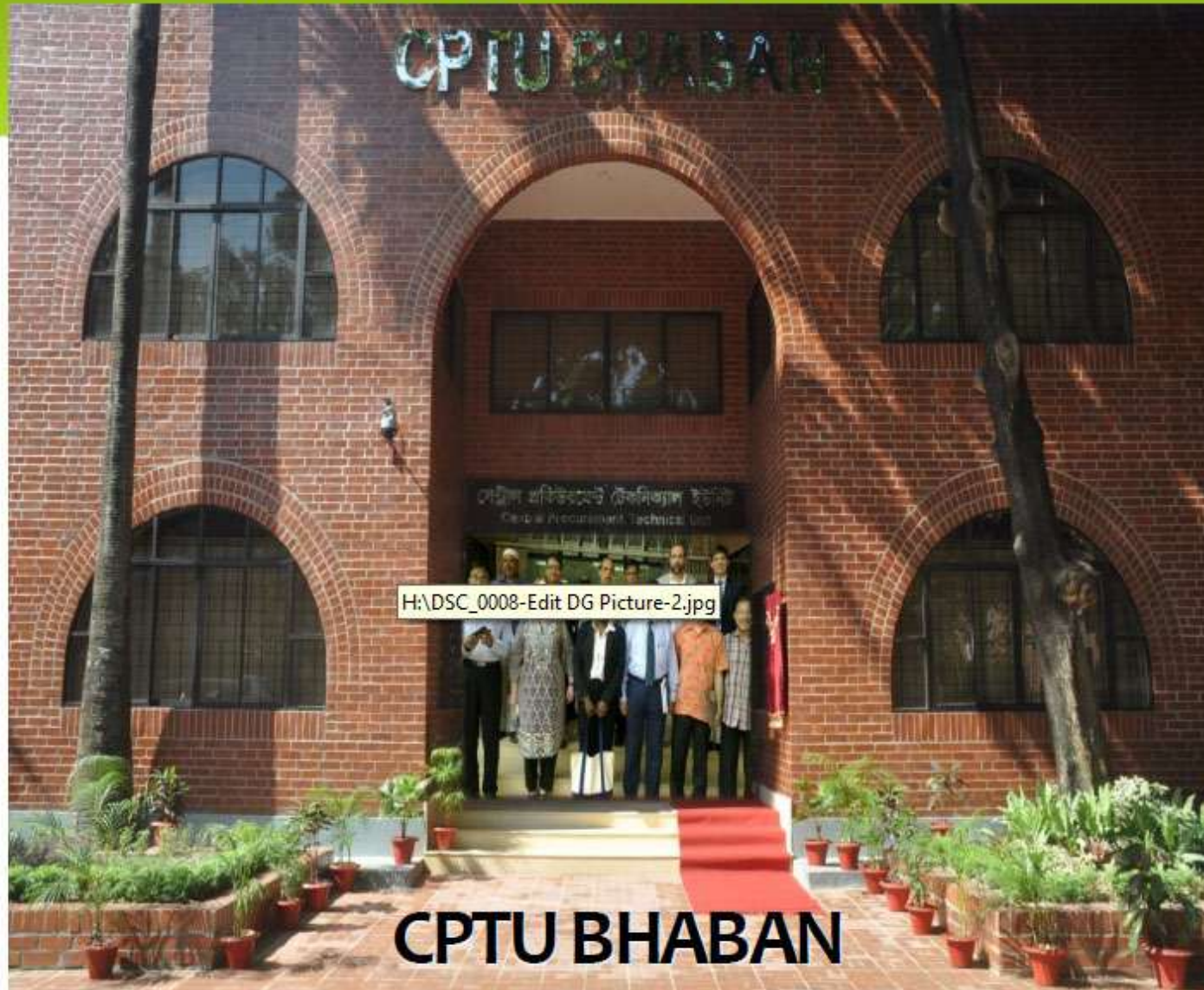


# ESTABLISHMENT OF CPTU

**CPTU**

**Established:  
4/2002**

**Institution for  
Implementation  
of Regulatory  
Framework**





# Evolution of Public Procurement Legal Framework & Digitization



● **GFR..., 2908 & 2911**

● **PPR 2003**

● **PPA 2006**

● **PPR 2008**

● **e-GP  
Guidelines  
2011**

## **PP Framework in Bangladesh – Four Pillars**

1. PPA, 2006 (latest amended 2018)
2. PPR, 2008 (amended accordingly)  
TDs/SRFPs
3. e-Government Procurement (e-GP)  
Guidelines, 2011
4. Delegation of Financial Power  
(DoFP), 2015



# PP Framework in Bangladesh – **Four Principles**

## 4 Basic Principle:

- ☐ Transparency
- ☐ Accountability
- ☐ Equitable treatment
- ☐ free and fair competition

## Ultimate Goal:

Ensure VFM Through 3Es

- ☐ Efficient
- ☐ Effective &
- ☐ Economical Procurement

## Type/ Category of Procurement

### TYPES OF PROCUREMENT

**NATIONAL COMPETITIVE  
TENDERING (NCT)**

**INTERNATIONAL  
COMPETITIVE TENDERING (ICT)**

### Category/Nature of Public Procurement in Bangladesh

**GOODS &  
RELATED  
SERVICES**

**WORKS &  
PHYSICAL  
SERVICES**

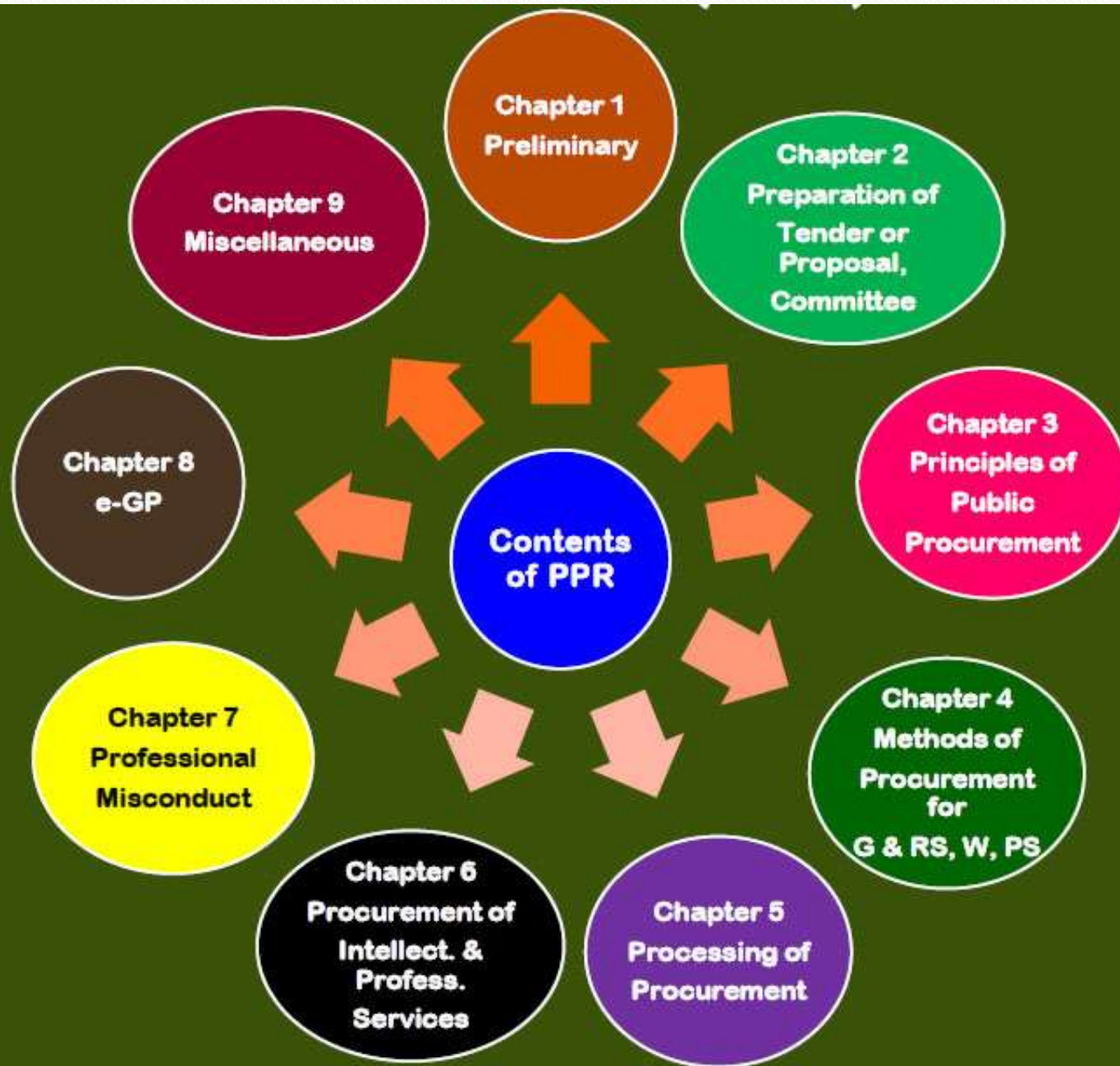
**INTELLECTU  
AL SERVICES**



## Key Features of PPA 2006 & PPR 2008

- Public Procurement Act (PPA) 2006 has 9 Chapters, **73 Sections** and many **sub-sections**
- Public Procurement Rules (PPR) 2008 has also 9 chapters, **130 Rules** & many sub-rules and **14 schedules** annexed.







# SCHEDULES of PPR 2008



## **Rule-4 : Procurement Related Documents and its content- Schedule 1**

**Goods &  
Related  
Services:**

**Request for Quotation  
(up to Tk.5 lakh) : PG1**

**Open Tendering/Limited Tendering  
(up to Tk.25 lakh) : PG2**

**National Open Tendering  
(any value above Tk. 25 lakh) : PG3**

**International Open Tendering  
(any value ) : PG4**



## Rule- 4 : Procurement Related Documents and its content

### Works & Physical Services:

Request for Quotation(up to tk. 10lakh) : PW1

Open Tendering (up to Tk. 3crore) : PW2A

Limited Tendering (up to Tk. 3crore) : PW2B

**National** Open Tendering (without pre-qualification)  
(above Tk. 3 crore) : PW3

**National** One Stage Two Envelop Tendering Method (OSTETM)  
(any value) : PW3A

**International** Open Tendering Method  
(above BDT Tk.35crore) : PW7

## **Rule- 4 : Procurement Related Documents and its content**

### **Procurement Documents includes:**

Scope of Tender, Source of fund and eligibility.

Instructions for Preparation and submission of Tender & Application

Deadline and Locations for Selling, Submission & Opening of Tender & Application

Tender Submission Sheet and sample formats for Security and manufacturers' authorization

Tender Validity Period, Pre-Tender Meeting

Qualification & Evaluation Criteria etc.

General and particular conditions of contract

Details specification of goods and works

Tender document correction



## **Rule- 4 : Procurement Related Documents and its content**

**The Procuring Entity shall set out the following information and conditions in the Tender or Proposal Documents:**

- the description of the Works/Goods;
- the drawings and location of the Works;
- the location of delivery or installation;
- the schedule for delivery and completion;
- the minimum performance requirements;
- the warranty, defects liability and maintenance requirements;
- the currency(ies) of tenderers, TS & PS;
- the terms and mode of payment of the Contract price;
- the presence or absence of Advance Payment,
- the minimum insurance coverage; and
- any other relevant terms and conditions



## **Rule- 5: Provisions Relating to Determination of Tender Price**

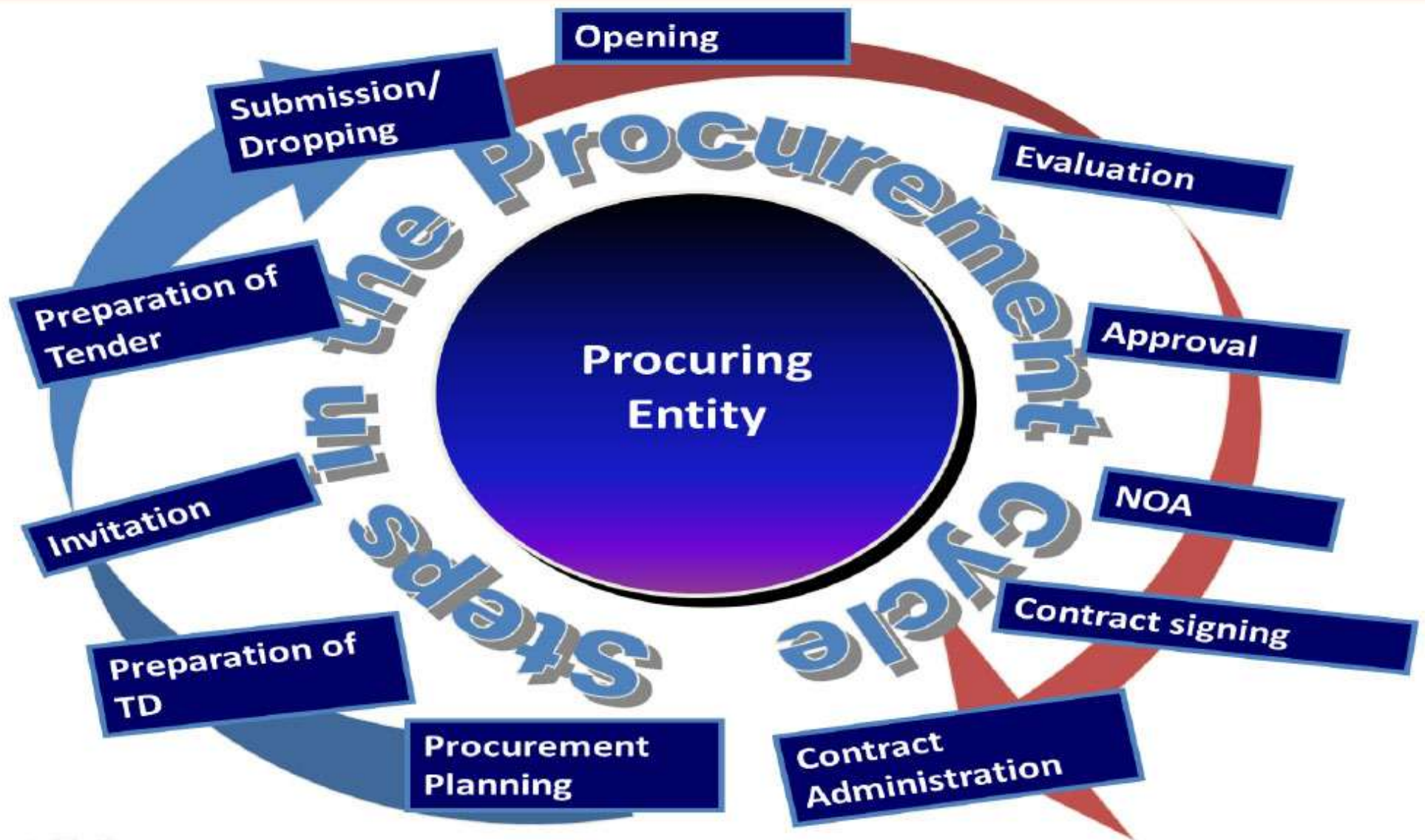
- A Tender shall be invited on the basis of price of the Goods or for the completion of Works, inclusive of all associated and related Services
- **Applicable Taxes, including VAT, and custom duties, payable by the Contractor if awarded shall be shown separately in the price schedule.**
- The Tender Document shall state that —
  - (a) the Tender price shall be fixed; or
  - (b) price adjustments shall be made to reflect any changes (For contract time>18 months-**optional**).



## **Rule- 6: Maintaining Records Relating to Issue of Documents.**

- The Procuring Entity shall **record** the following information when issuing the Pre-Qualification, or Tender or RFP Documents to a Person, namely—
  - ✓ (a) reference number relating to the issuance of a procurement related document;
  - ✓ (b) name and mailing address;
  - ✓ (c) telephone and facsimile numbers and electronic mail address, if applicable;
  - ✓ (d) any other information that is considered necessary by the Procuring Entity.

# Procurement Processing





# **Driver: Governance in Public Procurement**

- Transparency
- Non-discrimination
- Open competition
- Value-for-money evaluation
- Policy compliance

# What is e-Procurement?

It's a collaborative procurement of goods, works and services using electronic methods in every stage for brining in efficiency & transparency.



# E-GP: Definitions

- **Auditors**

Information technology auditors recognized by national and international professional bodies.

- **Centralized registration system**

Single place for users to registers and provide credential documents for verification for authenticity.

- **Certification Authority**

- A trusted organization ( or server) maintains and issues digital certificates.



# E-GP: Definitions

- **Digital Signature**

Asymmetric cryptography can be used to authenticate identity of signer of document.

- **Electronic signature (e-signature)**

Logically associated with electronic record and agreed upon by a person with the intent to sign the documents.

- **e-Contract Management System**

Processes involved between the issuance of a Notification of Award and completion of the work handled electronically with e-GP system.



# E-GP: Definitions

- **E-Lodgment**

Submitting tender documents through the e-GP system to participate in tender.

- **E-Payment system**

Electronic payment methods and processing of transactions within e-GP users and payment service providers.

- **Workflow management system**

A system of overseeing process of passing information, documents and tasks from one employee or machine within a business to another.



## Major Modules in e-GP system

Already integrated:

- Centralized Registration System
- Work flow Management System
- E-tendering
- E-Contract Management System
- E-Payment System
- Procurement Management Information System(PROMIS)
- System and Security Administration



## e-Procurement

- Provision under Section: 65 of PPA' 2006 and Rules : 128 of PPR' 2008 for the use of E-GP system.
- E-GP guide lines(15 Feb 2011) and e-GP Guidelines (Revised), 2025), is consistent with ICT Act 2009, Right to Information 2009 and international practice on E-GP.
- E-GP system allows modifying user details, password but **not to change** login ID and name of the company



## e-Procurement

- Initially, e-GP system will apply to four selected target agencies : BWDB, REB, RHD, LGED.
- Gradually e-GP system was rolled out to all procuring entities using public funds.
- Documents fees will be paid e-GP member Bank Network. After integration of payment gateway in e-GP system debit/credit cards can also be used.
- E-GP system send procurement information via SMS, Dashboard Alerts & e-mail alerts.



# e-Procurement

- For tenderer registration (**admin**), e-mail verification (**Login ID, Password, Verification Code**) credential documents verification (e-GP Users Registration desk) and verification process may take one day to two weeks.
- Password should be minimum eight letters with blending of alphabet, numbers, special letter with hint question for recovering password if forgotten.
- PE will prepare tender documents following the STD available in online library.



# Payment Arrangement

- Tender /Performance security will be prepared by bank, retained by bank and transaction information will be updated in e-GP system.
- Verification from PE for authentication may not be required.
- CPTU shall open and operate Master Bank Account for centrally collecting fees for documents, guarantees, securities and charges applicable in e-GP system.
- PE will notify CPTU about forfeiture of Guarantees and securities of tenderers and request issuing bank for releasing and crediting central account with forfeited amount opened by CPTU.



# e- Notice

- All notices for e-tendering have to published official website address of e-GP system portal is <http://www.eprocure.gov.bd>
- Abridged format of tender notice to be published in newspaper is suggested here:  
*‘This is an online tender, where only e-Tender will be accepted in e-GP Portal and no offline/hard copies will be accepted. To submit e-Tender please register on e-GP system, for more details please contact e-GP Helpdesk’.*



## Pre-tender meeting

- Pre-tender meeting will be held online on date and time.
- During pre-tender meeting clarifications to the queries will be made on line who purchased documents.
- Name of Tenderers who participate meeting will not be shared with other tenderer.
- Name of Tenderers who have posted queries will not be shared with PE.
- Queries must be posted via e-GP Online channel through dashboared.
- Queries posted via Fax/Post/Email will not be entertained.



## e-Tender Opening

- 2 member TOC should be formed. One member must be from PE and another must be member of TEC. **abolished**
- TOC shall open tender **within one hour** after the deadline. **Abolished**
- **Decrypt tender functionality** : **time stamped electronic tender box** with **encryption**.
- If the **tenderer logs** into e-GP system during the tender opening time, then it will be marked as the tenderer **is present in tender opening**.
- Tender Opening Sheet will be **generated by e-GP system** and will be sent automatically to tenderer by the system.
- **Arithmetic errors** are not expected in e-GP system
- System will not allow **half-filled Tenders**. Tenderer have to **quote “0”** **against the item to leave blank**.



# e-Tendering: TEC

- TEC shall be formed comprising maximum 3 members and among them 2 must be from PE to satisfy PE authentication requirement in e-GP system.
- **Four report**: TER 1(Preliminary Examination),TER 2 (Technical Examination),TER 3 (Financial Evaluation) and TER 4 (Post Qualification)
- E-GP system, technical evaluation report will be sent through system following procurement workflow of the PE and no physical correspondence is required.



# Dispute Resolution

## Dispute resolution in case of

- Information theft;
- Misuse;
- Hacking;
- Spamming;
- Disclosure;
- Misrepresentation etc

Will be handled through the provisions of

- Procurement acts and rules;
- Right to Information Act (**Public Interest Test**)
- IT Act;

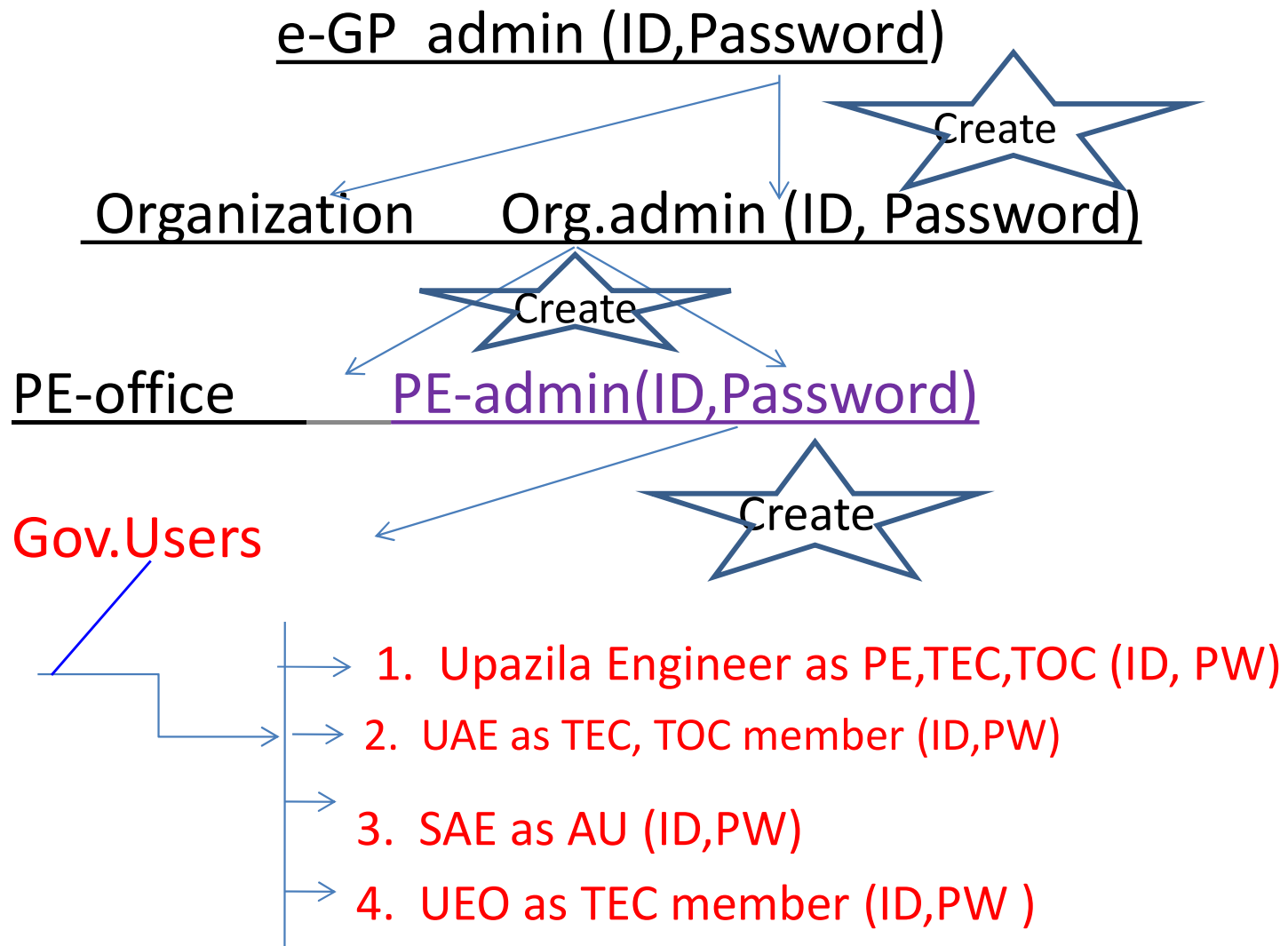


# e-Procurement

- National e-Government Procurement portal  
(<http://www.eprocure.gov.bd>)
- Training server (<http://training.eprocure.gov.bd>) to allow users to try and learn by themselves .
- e-GP system can be best viewed at
  - Internet Explorer 8.x, 9.x, 10.x, 11.x versions
  - Mozilla Firefox 13x, 14x, 29.x, 52.x, 53.x, 62.x, 70.x, 71.x, 72.x, 77.x, 86.x and
  - Google Chrome 79.x
  - Java run time environment (6.0.210.6)
  - Team viewer



# How does institutional framework work in a PE office: The Office of Upazila Engineer





# Thanking you