

**University of Rajshahi**  
**Electronics Club Applied Physics and Electronic Engineering (ECAPEE)**  
**Proposed Constitution**

**The name of the organization:**

Electronics Club Applied Physics and Electronic Engineering (ECAPEE)

**The office of the organization:**

The department of Applied Physics and Electronic Engineering, University of Rajshahi

**1. Objectives of the Organization:**

- a. To arrange workshops, seminars, symposiums, etc. related to the department curricula and job scope for the students of the department as well as the faculty.
  - b. To publish newsletters and magazines periodically/annually.
  - c. To enhance the communication between present and ex-students of the department for job opportunities.
- Etc.

**2. Membership Eligibility:**

- a. Regular Members:
  - i) Present students
  - ii) Teachers/Faculty Members – Member by default and can be present in any ECAPEE meeting, no fees required.
- b. Other Members:
  - i) Life-time member: Present or ex-students and teachers of the department.
  - ii) Professional Member – any professional institute or personnel of fields relative to the department interested to associate with the ECAPEE programs and publications;

**3. Meetings:**

- a. More than one meeting of the ECAPEE executive committee will be held in every month (unless on holidays). ECAPEE funds and programs will be discussed and future executive committees will be nominated in these meetings.
- b. The meetings must include one or more faculty members/teachers from the Executive committee.

**4. Structure of the Executive Committee:**

President – 1 position - Teacher of the department, selected by the Academic Committee of the Department

Member – 2 to 3 positions - Teacher of the department, selected by the Academic Committee of the Department

Treasurer – 1 position - Teacher of the department, selected by the Academic Committee of the Department

General Secretary – 1 position – Student from the current Masters Batch, selected by the ECAPEE executive committee

Joint Secretary – 3 positions – Two students from the Bachelors Final Year, One Student from the Bachelors 3rd Year, selected by the ECAPEE executive committee

Student Members – 2 positions – One student selected by the ECAPEE executive committee from Bachelors 2<sup>nd</sup> and 1<sup>st</sup> Years respectively.