

Thank you for your interest in the One-year MBA Program for business graduates in the department of Banking and Insurance, University of Rajshahi. This prospectus provides with the information regarding applicant's eligibility for the program.

The Department of Banking and Insurance, University of Rajshahi has been established with a vision of academic excellence to deliver dynamic and resilient human resources in the area of Banking & Insurance sectors. To fulfill the demand for executive jobs in varied organizations requiring MBA degree, this department offers one-year MBA program for business graduates during evening hours. This department has strong commitment to

- ❖ Ensure uncompromised quality standard maintaining an excellent academic environment stimulating rigorous and thought-provoking education for students
- ❖ Provide an organized facility for students to have practical knowledge through supervised research and internship programs alongside real life case studies and presentations.

This department has a group of experienced, young, energetic, committed, and above all talented faculty members to serve their best for quality education.

QUALITY IS OUR STRENGTH

2.

JOB OPPORTUNITIES

Students having an MBA degree in banking and insurance will undoubtedly get a priority in banking and insurance sectors' jobs. Naturally, they will have good job opportunities in:

- Banks
- Insurance Companies
- NGOs and Development Organizations
- Multi-national Companies
- Govt and Semi-govt Institutions
- Any financial institutions and companies

HOW TO APPLY

Candidates can collect prescribed application form along with prospectus from the department office (East Block, 2nd Floor, room no. 308-A), Rabindra Bhaban during the office hour from 9.00 a.m. to 5.00 p.m. by paying Tk. 500 (non refundable) in cash.

ADMISSION SCHEDULE

Application Opening	November 14, 2019
Submission Deadline	December 12, 2019
Admission Test *	December 13, 2019
Time of Admission Test	10.30 am – 11.30 am
Time of Viva-voce	2.30pm, Dec 13, 2019
Admission Period (Merit List)	December 15-19, 2019
Admission Period (Waiting List)	December 22-24, 2019
Class Starts	January 10, 2020

**Department has the authority to change the time and date of the above schedule.

3.

ADMISSION REQUIREMENT

For admission candidates must have a four years BBA degree from any subject (Finance & Banking, Accounting, Marketing and Management) obtaining at least 6 (Six) points based on the calculations shown in the following table with no more than one third class/division for all levels of examinations.

Name of Degree	1st Div/Class/ GPA 3.50 and above	2nd Div/Class/ GPA 3.00 to below 3.50	3rd Div/Class/ GPA 2.25 to below 3.00
SSC	3	2	1
HSC	3	2	1
BBA (4-year)	5	4	3

Applications can be lodged with appeared certificates. However, candidates applying with appeared certificates (having completed all written and viva-voce examinations) must submit their Final Result sheets (**certificate/mark sheet/transcript**) on when the office calls for.

ADMISSION TEST

Section	Marks
English	30%
Academic Knowledge On Business Studies	70%
Total	100%

4.

ACADEMIC YEAR & SEMESTER

The duration of the program is 1 (one) academic year divided into two semesters. The entire program must be completed within 6 (Six) academic years.

COURSE CURRICULUM

The One-year MBA Program comprises 10 (Ten) courses consisting of 5 (five) prerequisite courses and 5 (five) specialized courses. Total marks in each course shall be distributed in percentage as follows:

Particulars	% of Marks
Class attendance	10
Mid-term test	20
Case analysis & presentation	10
Term paper	10
Final examination	50
Total	100

5.

WEEKLY CLASS SCHEDULE

Classes will be held on suitable time and days.

DEGREE REQUIREMENTS & AWARD

The MBA Program shall be of 36 (Thirty six) credit hours of which 30 (Thirty) for course-work, 3 (three) for viva-voce and 3 (three) for internship program. The students shall be awarded the MBA degree by the University of Rajshahi on recommendation of the Departmental Academic Committee. The students completing the academic requirements with the minimum CGPA of 2 (two) will be eligible for the degree.

FOR QUERY

Dept. of Banking & Insurance
East Block, 2nd Floor, (Room no. 308-A),
Rabindra Bhaban, Rajshahi University

Phone: 0721-711163 (9.0 am-5.00 pm)
Mobile: 01934-155965
01750-646504
01922-332600
01913-055599

DEPARTMENT OF BANKING & INSURANCE

PROSPECTUS

MBA For Business Graduates Session: 2019-2020

Batch-02



University of Rajshahi