

**Thank you for your interest in the Two-year EMBA Program in the department of Banking and Insurance, University of Rajshahi. This prospectus provides with the information regarding applicant's eligibility for the program.**

The Department of Banking and Insurance, University of Rajshahi has been established with a vision of academic excellence to deliver dynamic and resilient human resources in the area of Banking & Insurance sectors. To fulfill the demand for executive jobs in varied organizations requiring MBA degree, this department offers two-year MBA program during evening hours. This department has strong commitment to

- ❖ Ensure uncompromised quality standard maintaining an excellent academic environment stimulating rigorous and thought-provoking education for students
- ❖ Provide an organized facility for students to have practical knowledge through supervised research and internship programs alongside real life case studies and presentations.

This department has a group of experienced, young, energetic, committed, and above all talented faculty members to serve their best for quality education.

## QUALITY IS OUR STRENGTH

## JOB OPPORTUNITIES

Students having an MBA degree in banking and insurance will undoubtedly get a priority in banking and insurance sectors' jobs. Naturally, they will have good job opportunities in:

- Banks
- Insurance Companies
- NGOs and Development Organizations
- Multi-national Companies
- Govt and Semi-govt Institutions
- Any financial institutions and companies

## HOW TO APPLY

Candidates can collect prescribed application form along with prospectus from the department office (East Block, 2nd Floor, room no. 308-A), Rabindra Bhaban during the office hour from 9.00 a.m. to 5.00 p.m. by paying Tk. 500 (non refundable) in cash.

## ADMISSION SCHEDULE

Activities	Schedule
Application Opening	15 May, 2019
Submission Deadline	July 04, 2019
Admission Test *	July 05, 2019
Time of Admission Test	11.00 am – 12.00 pm
Time of Viva-voce	2.30pm, July 05, 2019
Admission Period (Merit List)	July 06–09, 2019
Admission Period (Waiting List)	July 10–13, 2019
Class Starts	July 19, 2019

\*\*Department has the authority to change the time and date of the above schedule.

## ADMISSION PREREQUISITE

For admission into the Evening MBA Program candidates must have graduation degree from any discipline obtaining at least 6 (Six) points based on the calculations shown in the following table with no more than one third class/division for all levels of examination.

Name of Degree	1st Div/Class/ GPA 3.50 and above	2nd Div/Class/ GPA 3.00 to below 3.50	3rd Div/Class/ GPA 2.25 to below 3.00
SSC	3	2	1
HSC	3	2	1
Bachelor (Pass)	5	3	2
Bachelor (Hons)	5	4	2
Masters	1	1	1

Application can be lodged with appeared certificate. However, candidates applying with appeared certificate (having completed all written and viva-voce examination) must submit their Final Result (**certificate/mark sheet/transcript**) on the day of viva-voce.

## ADMISSION ASSESSMENT INFO.

Applicants seeking enrollment in the Evening MBA Program are required to sit for an MCQ Admission Test covering following sections:

Section	Marks
English	30%
Mathematics	30%
General Knowledge and Current Affairs	40%
Total	<b>100%</b>

## ***ACADEMIC YEAR & SEMESTER***

The duration of the program is 2 (two) academic years divided into four semesters. Two semesters will be offered in a year. The entire program must be completed within 5 (five) academic years.

## ***COURSE CURRICULUM***

The Evening MBA Program comprises 20 (twenty) courses consisting of 15 (fifteen) prerequisite courses and 5 (five) specialized courses. Total marks in each course shall be distributed in percentage as follows:

<b>Particulars</b>	<b>Percentage</b>
Class attendance	10
Mid-term test (two)	20
Case analysis & presentation	10
Term paper	10
Final examination	50
Total	100

## ***COURSE WAIVER***

The students with master degree or 4 year bachelor degree from any recognized University/Institute may qualify for a waiver of maximum 21 credit hours (seven courses) and students with 3 year bachelor degree may also qualify for a waiver of maximum 12 credit hours (four courses) provided that they have obtained at least 50 percent marks or corresponding letter grade B in similar courses offered in the program.

## ***WEEKLY CLASS SCHEDULE***

Classes will be held on every **Friday** and **Saturday** in the Afternoon.

## ***DEGREE REQUIREMENTS & AWARD***

The Evening MBA Program shall be of 66 (sixty six) credit hours of which 60 (sixty) for course work, 3 (three) for viva-voce and 3 (three) for internship program. The students shall be awarded the MBA degree by the University of Rajshahi on the recommendation of the Departmental Academic Committee. The students completing the academic requirements with the minimum CGPA of 2 (two) will be eligible for the degree.

## ***FOR QUERY***

Dept. of Banking & Insurance  
East Block, 2nd Floor, (Room no. 308-A),  
Rabindra Bhaban, Rajshahi University

Phone: 0721-711163 (9.00am-5.00 pm)  
Mobile: 01934-155965  
01750-646504  
01922-332600  
01913-055599

**All results will be displayed in the notice board of the Department of Banking and Insurance at Rajshahi University**

# **DEPARTMENT OF BANKING & INSURANCE**

## **PROSPECTUS**

## **EMBA**

**JULY-DECEMBER, 2019**

**Session: 2019-2020**

**Batch-08**



**University of Rajshahi**